

**Committee:** Appeals Panel  
**Date:** Wednesday 16 May 2012  
**Time:** 6.35 pm or on the rising of Council, whichever is later  
**Venue:** Bodicote House, Bodicote, Banbury, Oxon, OX15 4AA  
**Distribution:** All Councillors

## AGENDA

### 1. Appointment of Chairman

The Chairman of Council will call for nominations for the office of Chairman of the Appeals Panel.

### 2. Appointment of Vice-Chairman

The Chairman of the Committee will call for nominations for the office of Vice-Chairman.

## Information about this Agenda

### Apologies for Absence

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221587 prior to the start of the meeting.

### Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

**Personal Interest:** Members must declare the interest but may stay in the room, debate and vote on the issue.

**Prejudicial Interest:** Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Queries Regarding this Agenda**

Please contact James Doble, Democratic and Elections  
james.doble@cherwellandsouthnorthants.gov.uk, 01295 221587

**Sue Smith**  
**Chief Executive**

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